



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	BAGNAN COLLEGE
Name of the head of the Institution	Dr. Badal Kumar Maity
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03214272258
Mobile no.	9434147399
Registered Email	bagnan.college@gmail.com
Alternate Email	maity.badal@gmail.com
Address	Vill. - Khalore, P.O. - Bagnan, Dist. - Howrah
City/Town	Howrah
State/UT	West Bengal
Pincode	711303

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Srabani Basu</b>
Phone no/Alternate Phone no.	<b>03214272396</b>
Mobile no.	<b>9433105807</b>
Registered Email	<b>iqacbc1958@gmail.com</b>
Alternate Email	<b>srabanibasus96@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.bagnancollege.in/aqarssrdocs/AQAR%202018-2019.pdf">https://www.bagnancollege.in/aqarssrdocs/AQAR%202018-2019.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.bagnancollege.in/AQARlink22/Academic_Calendar_2019-2020.pdf">https://www.bagnancollege.in/AQARlink22/Academic_Calendar_2019-2020.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>71.05</b>	<b>2005</b>	<b>20-May-2005</b>	<b>19-May-2010</b>

<b>6. Date of Establishment of IQAC</b>	<b>29-Oct-2013</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>One-day State level</b>	<b>10-Aug-2019</b>	<b>90</b>

Seminar on the New Modalities of NAAC assessment	1	
Blood donation and Thalassaemia detection camp	31-Aug-2019 1	216
Green initiative	31-Aug-2019 1	216
Dengue awareness Programme and Campus cleaning	07-Mar-2020 1	116
Cleaning Awareness programme	22-Jul-2019 1	136
Awareness Programme Regarding Kanyashree Prakalpa and EVP	20-Sep-2019 1	186

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Dipanwita Das	Major Research Project	Higher Education, Science & Technology and Biotechnology, Government of West Bengal	2018 1095	1497800

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Organizing Seminar. Organizing several Awareness Programmes. Organizing Blood donation and Thalassemia detection camp. Organizing regular Campus Cleaning Programme and Tree plantation drive. Initiating regular Online classes for the students during the Pandemic Covid19.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
1.To organize workshops and seminars.	Organized one State level seminar.
2.To organize Career Counselling Programme for students	Organized Career Counselling Programme
3.To organize health awareness programmes	Organised Blood donation and Thalassemia detection camp and Dengue awareness Programme
4.To take green initiative in college campus	Organised Tree plantation programme
5.To organize exposure visit programme	Organized exposure visit programme for local schools
6.To organize programme of Bi-Centenary of Vidyasagar	Organized programme of Bi-Centenary of Vidyasagar
7. Initiative to fill-up the substantive posts of the college	Four Full time teachers in substantive posts have joined
8. Initiating regular Online classes for the students during the Pandemic Covid-19	Regular Online classes have ben taken for the students during the Pandemic.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body (G.B.)	01-Dec-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	03-Mar-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<ul style="list-style-type: none"> <li>• The admission process of the College runs through online method. The payments are received through online mode.</li> <li>• For keeping and updating of the students' data, 'Campus Expert' software is used.</li> <li>• Salary payment system has changed and online system HRMS software package for drawal of grantsinaid salary bills has been introduced.</li> <li>• Important notices and information for different purposes namely, online admission, tender/ quotation notices and general information are uploaded in the College website for use of all stakeholders.</li> <li>• Use of WiFi connection use of email regarding official correspondence use of SOUL2.0 for library automation and housekeeping.</li> <li>• Introduction of elibrary facility through NLIST provided by the UGC.</li> <li>• AISHE is submitted through online process.</li> <li>• Digital Identity Card (PVC) has been introduced for the students.</li> </ul>

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- The curriculum for Under Graduate studies is prepared at the University level.
- Semester system with CBCS has been introduced in Arts and Science stream from the academic session 2018-19 by the affiliated University, the University of Calcutta. Semester system with CBCS has been introduced in Commerce Stream from the academic session 2017-18 by the affiliated University, the University of Calcutta.
- The implementation of the given curriculum is planned by the respective departments of the institution.
- The Heads of the departments along with the teachers of each department hold departmental meetings at the beginning of the academic session to distribute the syllabi among the teachers and to plan the time frame needed for completion of each paper.
- Students are made aware of the curriculum plan and the examination schedules at the beginning of each Semester.
- The teachers of each department

provide teaching plan to the students and discuss about the texts and reference books which are needed for the course, at the commencement of the academic session. • The Academic Sub-committee meets regularly to discuss the progress regarding completion of syllabi. • The students are free to interact with the teachers outside the class-room regarding doubts and difficulties related to study and several teachers take extra classes to solve their problems. • Internal Assessment, Tutorials and Practical examinations under new Semester cum CBCS are held as per schedule provided by the University. • On-line classes were initiated for lockdown period due to Covid-19 Pandemic.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	ECONOMIC HONOURS- PAPER VIII-B	1
BA	BA HONOURS AND GENERAL- PART-III- ENVS	691
BSc	BSc HONOURS AND GENERAL- PART-III- ENVS	103
BA	BA HONOURS AND GENERAL- SEM II -AECC II	1394
BSc	BSc HONOURS AND GENERAL-	100

	SEM II -AECC II	
BCom	BCom HONOURS AND GENERAL-SEM II -AECC II	313
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<ul style="list-style-type: none"> <li>• The College has its own questionnaire format for collecting students' feedback from the final year students of B.A., B.Sc. and B.Com.</li> <li>• There are 27 questions for non-Lab subjects and 30 questions for laboratory related subjects in the questionnaire covering five broad categories: i) Curricular Aspect, ii) Teaching Learning Aspect, iii) regarding facilities including library, computer, sports, extra-curricular, health etc., iv) regarding infrastructural supports including class rooms, drinking water, toilets, canteen etc., v) regarding office support.</li> <li>• Students can mark their options to convey their views in a 5-point scale: very good, good, average, poor, very poor. There is also a space provided in the questionnaire for the comments, suggestions and/or grievances of the students regarding the institution.</li> <li>• The feedback is analysed by using simple statistical methods. The preference patterns of the feedbacks are calculated and presented in graphical format.</li> <li>• The suggestions and grievances are noted with extra care.</li> <li>• The feedback report is placed to the Principal.</li> <li>• Measures are taken to solve the problems as much as possible for the betterment of the institution.</li> </ul>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HONOURS	599	2342	458
BA	GENERAL	1187	2625	1187
BSc	HONOURS	89	528	68
BSc	GENERAL	187	464	109
BCom	HONOURS	279	381	206
BCom	GENERAL	265	300	102

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### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2019	4520	0	84	0	0

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
84	84	206	8	1	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring the students has always been regarded as an integral part of the teachers' activities. The teachers are very closely connected to the students and take utmost care to solve the academic, financial and personal problems of the students as and when required. The students are regularly sensitized about the availability of different State Govt. and Central Govt. Scholarship schemes for students. They are also intimated about the facility of Student Aid Fund from the college. Students are informed about the availability of rail concession and bus concession facilities from the college. The students are guided about the library facility, computer facility available at the college and also about the recreational facilities. The college has initiated formal academic mentoring for the students under the new CBCS cum Semester system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4520	84	1:54

### 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	32	3	4	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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### 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end



				examination
BA	HONOURS	THIRD YEAR	08/10/2020	21/10/2020
BSc	HONOURS	THIRD YEAR	08/10/2020	21/10/2020
BCom	HONOURS	SEMESTER 6	08/10/2020	21/10/2020
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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

From the Academic Session 2018-2019 the University of Calcutta, with whom the college is affiliated has introduced CBCS-cum-Semester system for B.A. and B.Sc. streams. For B.Com. stream CBCS-cum-Semester system has already started from the academic session 2017-2018. Due to this overall change in the academic system the process of evaluation has undergone through a gross change in structure. As a part of the curricula prepared by the University of Calcutta, under the CBCS-cum-Semester system Internal Assessment, regularity of Attendance, Tutorial/Practical examination all have become the integral part of the system. The system of Continuous Internal Evaluation is maintained on a regular basis.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of the academic session Academic calendar is prepared by the college which corroborates with the University Academic calendar issued each year. It includes the month-wise plan regarding class days, Internal Examination, Tutorial/Practical examination schedules, vacations, academic tours, publication of results, submission of registration forms, filling up of examination forms etc. Academic calendar is strictly followed. As the schedule for Internal Assessment, Tutorial/Practical examinations and Theory examinations is prepared by the University, the college follows that schedule and mentioned the tentative timings for the examinations in the College Academic Calendar.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://www.bagnancollege.in/AOARlink22/PO\\_PSO\\_CO\\_2019-2020.pdf](https://www.bagnancollege.in/AOARlink22/PO_PSO_CO_2019-2020.pdf)

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MTMA	BSc	Mathematics (Hons.)	8	8	100
ENGA	BA	English (Hons.)	9	9	100
HISA	BA	History (Hons.)	77	77	100
PHIA	BA	Philosophy (Hons.)	6	6	100
PLSA	BA	Pol Science	10	10	100

		(Hons.)			
SANA	BA	Sanskrit (Hons.)	29	29	100
CEMA	BSc	Chemistry (Hons.)	10	10	100
PHSA	BSc	Physics (Hons.)	3	3	100
ECOA	BSc	Economics (Hons.)	1	1	100
BNGA	BA	Bengali (Hons.)	111	111	100
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.bagnancollege.in/AOARlink22/Student\\_Feedback\\_2019-2020.pdf](https://www.bagnancollege.in/AOARlink22/Student_Feedback_2019-2020.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	Higher Education, Science Technology and Biotechnology, Government of West Bengal	1497800	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NA	Nil	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Pol. Science	1	0
National	Chemistry	1	0
National	Library	2	0
International	Chemistry	3	3.92
International	Zoology	1	0
International	Pol. Science	1	0
International	Commerce	3	0
National	Economics	1	0

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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1

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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0

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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL

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#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	0	1	59	2
Presented papers	4	4	0	0
Resource persons	0	1	0	2

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation and Thalassemia detection camp	IQAC and NSS Units I, II, III, Bagnan College	19	186
Tree plantation – (green initiative)	IQAC and NSS Units I, II, III, Bagnan College	19	186
Campus cleaning	IQAC and NSS Units I, II, III, Bagnan College	19	92
Exposure visit 2020- Antila Anchal Haradhan Paul Vidyapith, Bagnan, Howrah	IQAC Bagnan College	30	64
Exposure visit 2020- Kantapukur A.M. Institution, Bagnan, Howrah	IQAC Bagnan College	15	89
Exposure visit 2020- Antila Anchal Haradhan Paul Vidyapith, Bagnan, Howrah	IQAC Bagnan College	10	60
Utkarsha Bangla and Cleaning Awareness programme	Organized by B.D.O., Bagnan I, Howrah and IQAC NSS Unit, Bagnan College	3	125
Utkarsha Bangla and Cleanliness Fortnight	Jan Shikshaan Sansthan, Ananda Niketan, Bagnan I, Howrah and IQAC NSS Unit, Bagnan College	4	59
West Bengal State Emergency Relief Fund (Relief for Aamphan)	Bagnan College Teaching and Non-teaching Staffs	95	0

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth Parliament Quiz Competition 2019-2020	Stood 1st in District Level Youth Parliament Quiz Competition	Department of Parliamentary affairs, Govt. of West Bengal	1
Youth Parliament Quiz Contest on Character Building 2019-2020	Stood 1st in District Level Youth Parliament Quiz Contest on Character Building	Department of Parliamentary affairs, Govt. of West Bengal	1
Divison Level Quiz Contest on Character Building 2019-2020	Stood 3rd in Divison Level Quiz Contest on Character Building	Department of Parliamentary affairs, Govt. of West Bengal	1
In observance of centenary year of Famous Novelist and Short Story Writer Narayan Gangopadhyay Short Story Competition for College Students	Stood 9th in the Short Story Competition	Vivekananda College, 269, Diamond Harbour Road, Thakurpukur, Kolkata 700063	1
Kanyashree Day Celebration 2019-2020	Appreciation for Best Performance for the year 2019-2020	Govt. of West Bengal	689

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation	IQAC and NSS Units I, II, III, Bagnan College	Blood donation and Thalassemia detection camp	19	186
Tree plantation	IQAC and NSS Units I, II, III, Bagnan College	Tree plantation	19	186
Campus Cleaning	IQAC and NSS Units I, II, III, Bagnan College	Campus Cleaning Drive	19	92

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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Paper setting for UG Examinations	1	Sidho-Kanho-Birsha University	180
Paper setting for UG Examinations	1	Ramakrishna Mission Residential College (Autonomous)	180

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#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
BOS Member of the Department of Economics as an Expert	Invitation as member of UG Board of Studies	Raja N.L.Khan Womens College (Autonomous). Gope Palace, Midnapore, dist.-Paschim Medinipur, Pin-721102, W.B.	08/12/2018	08/12/2021	1

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#### 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bagnan Uluberia Jan Shikshan Sansthan Ananda Niketan, Bagnan, Howrah, W.B.	10/05/2019	Job oriented Skill Development Certificate Courses/ Training Programmes continuing	0

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### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

##### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
65.39	80.73

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
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#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	SOUL 2.0	2017

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	27086	2605992	0	0	27086	2605992
Reference Books	2330	345721	0	0	2330	345721
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##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	75	30	19	0	0	11	21	1	13
Added	10	0	0	0	0	6	4	0	0
Total	85	30	19	0	0	17	25	1	13

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

NIL

Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
22.34	29.55	14.4	14.4

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

To maintain and utilize the existing physical, academic and support facilities the college allocates financial resources optimally and judiciously. The college takes care to ensure proper utilization of funds. Regular meetings are held with respective committees to find out the requirements of different Departments regarding maintenance of the facilities. Laboratory - Record of maintenance account is maintained by the lab assistants and supervised by HODs of the concerned departments. The repairing and maintenance of sophisticated laboratory equipment are done by the technicians of related supplier enterprises as and when required. Regarding maintenance of Bio-science laboratories, the students are sensitized regarding the cleanliness and proper waste disposals. As from academic session 2018-2019 CBCS-cum-Semester system has been introduced for B.Sc. courses by the University of Calcutta, all the laboratories under Science departments have been refurbished and new set-ups/instruments have been purchased for most of the Science departments of the college. The maintenance and utilization of laboratories needed special care for introduction of CBCS system. Library - The requirements (book-lists) are taken from all the departments and HODs are involved in the process. The lists are submitted to the library committee. As from academic session 2018-2019 CBCS-cum-Semester system has been introduced for B.A., B.Sc. courses and from academic session 2017-2018 for B.Com. course new books have been purchased for all the Academic departments of the college. The Academic departments supplied the lists of books required according to the newly introduced CBCS syllabus. The finalized list of required books is duly approved and signed by the Principal. The proper account of visitors, comprising of students and staff, is maintained on a daily basis. The reading rooms and adjacent area are maintained regularly and the students are sensitized to keep it clean and to maintain silence. Other issues such as weeding out of old titles, schedule of issue/return of books etc. are resolved by the Library Committee. To ensure return of books, 'no dues' certification from the library is mandatory for students at the time of filling up the forms to appear in the semester-end examinations conducted by the University. Sports - Regarding the maintenance of sports equipment carom boards, volley balls, footballs, cricket equipment etc., the Sports sub-committee takes necessary actions and submits the requisition to the Principal and purchase is done according to the approval of the Principal. Computers - Computers, Printers, Photo-copiers are maintained regularly through AMC and non-repairable systems are stored aside and are disposed of in due time. As from academic session 2018-2019 CBCS-cum-Semester system has been introduced and under the new system, all types of final marks for each semester-end examination have to be uploaded online by the teachers of the college. This massive change in examination pattern increased the utilization of computers, printers and necessary accessories to a great extent. Thus, the computer maintenance needed more resources and timely execution. Classrooms - The College has a Building committee for maintenance and upkeep of infrastructure. The college puts priority on improvement of existing infrastructure as some



parts of the college building is over 60 years old. The repair and maintenance are done on a regular basis. The college development fund is utilized for maintenance and repairing of class room furniture, other furniture and electrical equipment as required. With the help of full-time sweepers cleanliness of class rooms, corridors, toilets and college campus is maintained. Temporary labourers are also hired from time to time to maintain the college compound, especially to clean the shrubs and over growths after the rainy season. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity of class rooms and alerted regarding wastage of water. To keep the environment clean, measures are taken to reduce the use of plastics and to prohibit smoking in the college premises. Common Room facility - The college also gives importance to enhance common room facilities for both the girls and boys. There are two separate common rooms for girls and boys. Sick-room facility is also available in the college. The maintenance of the common rooms and sick-room is guided by the members of the Common Room committee at regular interval.

<https://www.bagnancollege.in/AQARlink22/Procedures and Policies for maintenance of infrastructure 2019-2020.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Concession on Tuition Fees and Student Aid Fund	49	9960
Financial Support from Other Sources			
a) National	Kanyashree Prokolpo of Government of W.B. SC/ST/OBC and Minority Scholarship. Swami Vivekananda merit-cum-Means Scholarship.	3046	26101100
b) International	NIL	0	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NA	Nil	0	NA
No file uploaded.			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passed in the comp. exam	Number of students placed

		examination	counseling activities		
2019	Career Counselling with collaboration of RICE Education Series	0	113	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	5

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	00	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	11	B.A. (Honours)	B.A. (Honours)	CU (3) VU (8)	M.A.
2020	25	B.A. (Honours)	Bengali	CU (18); VU (2); NSOU (1); WBUTTEPA (4)	M.A., B. ED
2020	8	B.A. (Honours)	Sanskrit	CU (1); VU (3); Sanskrit Univ. (1), WBUTTEPA (3)	M.A., B. ED
2020	2	B.A. (Honours)	Philosophy	CU (1); BU (1)	M.A.
2020	1	B.A. (Honours)	Pol. Sc.	RBU	M.A.
2020	6	B.Sc. (Hons.)	Chemistry	IIT Madras (1); NIT Hamirpur (1); VU (3); WBUTTEPA (1)	M.Sc., B. ED

2020	5	B.Sc.(Hons.)	Mathematics	NSOU (1); WBUTTEPA (4)	M.Sc., B. ED
2020	25	B.Com (Honours)	Accountancy	CU (24); Calcutta Business School (1)	M.Com; MBA
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Institutional	450
Freshers Welcome	Institutional	2650
Nabi Dibas	Institutional	375
Saraswati Puja	Institutional	2173
Teachers Day	Institutional	1260
Annual Social Function	Institutional	4700
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student s' Union (Acting) of the College is very active and helpful for the running of day-to-day students' affair as well as particular events of the College. As the academic system has changed from Annual system to CBCS-cum-Semester system the freshers require several monitoring, senior students of the Union (Acting) take active initiative to help them along with the teachers. There are students' representatives in the G.B. and in Admission Committee, Academic Sub Committee, Sports, Yoga and Gym Sub Committee, Cultural Activity Sub Committee, Girls Students' Common Room Sub Committee, Boys Students' Common Room Sub Committee , Youth Parliament Sub Committee, Wall magazine Sub Committee, Health care and charitable dispensary Sub Committee , Career counselling placement Sub Committee , College journal research Sub Committee, Complaints redressal Sub Committee , Social awareness development Sub Committee of the College. Students' Union takes initiative in organizing Nabin Baran, Nabi Diwas, Annual Social Function and Saraswati Puja. The members of the Union help in all the social and cultural activities of the College. They are also very much helpful in solving student related problems.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of enrolled Alumni:

66

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The decentralized governance model is enforced in every step as each department/faculty functions as a separate sub-unit, in deciding and implementing the teaching-learning and other student-centric activities. At the institutional level, there are separate sub-committees for implementing different tasks efficiently. The two principal practices are: 1. In academic decision making, the Academic sub-committee is given the ownership. The committee comprises of all the Heads of the departments, shift in-charges and a few Senior Teachers, Head clerk and Student representative. Admission committee takes decision regarding students admission. The committee includes Senior teachers, Head clerk, Bursar and Student representative. Principal is the Chairman of both the committees. 2. Different sub-committees have been introduced to encourage participative management. Each committee has its own convener who is authorized to perform the task with the help of committee members. The following committees are in operation. I. Sports, Yoga and Gym II. Cultural Activity III. Girls Students' Common Room IV. Boys Students' Common Room V. Youth Parliament VI. Wall magazine VII. Health care and charitable dispensary VIII. Career counselling placement IX. College journal research X. Complaints redressal XI. Social awareness development. All the departments are instructed to present their Academic Calendar at the beginning of every academic year with a clear roadmap for deliverance. Decentralization is having a significant impact on policy, planning and management of education. The practice of decentralization is seen as a means of improving the efficiency of education system and the quality of educational services.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College follows the Curriculum set by the University of Calcutta for the Under Graduate level as it is an affiliated College under this University. As the academic system has

changed from Annual system to CBCS-cum-Semester system from academic session 2018-1019 for B.A. and B.Sc. streams and from academic session 2017-18 for B.Com stream the teachers participate compulsorily in Curriculum Development workshops as and when the workshops are organised by the Under Graduate Board of Studies (UGBOS), University of Calcutta.

Teaching and Learning

To make the Teaching and Learning process more interesting some teachers use power point presentation as a method of teaching. The teachers take special classes for better academic performances. The teachers try to get the idea of the learning bottlenecks, if any, from the students and try to fulfil their academic needs. The college authority has provided green boards, dust-free chalk, white boards and computers to encourage the teachers to adopt modern and innovative approach for class room teaching. As the facility of virtual classrooms has been introduced in the college, the teachers are utilizing the facility for the benefit of students.

Examination and Evaluation

As the academic system has changed from Annual system to CBCS-cum-Semester system by the University of Calcutta from academic session 2018-1019 for B.A. and B.Sc. streams and from academic session 2017-18 for B.Com stream, the examination and evaluation process have been thoroughly changed. In the new system Internal Assessment, Attendance regularity, Tutorial / Practical marks all have been included with the Final Marks along with the marks of Theory examination in every Semester-end examination. Score and Grade system have been introduced. Internal examinations and Tutorials are being held as per schedule given by the University. The marks of Internal Assessment and Tutorial/Practical are uploaded by the college through online system. Theory marks and Scrutinized marks are also uploaded online by the respective Examiners/Scrutineers.

Research and Development

Teachers are kept updated about available scopes for applying for research grants. Necessary infrastructural support is provided for research work. One Major research project has been sanctioned and is

being carried out by the Principal Investigator who is an Assistant Professor of Zoology Department of the college.

Library, ICT and Physical Infrastructure / Instrumentation

The physical infrastructure has been improved. At present the college has started the construction of first floor of the New Science Building with the help of grant given by the Govt. of West Bengal. Four new classrooms have been added. ICT facilities have been improved. Books and journals are purchased and subscribed on regular basis. Automation of the library service has been initiated. Internet service has been made available to the library. Annual budgetary allocation is made available to each department for purchasing equipment, text and reference books each year.

Human Resource Management

The human resource of the college is managed in a free and democratic manner. For the management of the students' affair, at present the college has a Students' Union (Acting). The Teachers' Council and the Non-Teaching Staff Association look after the affairs of the teaching and non-teaching staff respectively. Management of the college is the onus of the Governing Body which takes care of all the important management decisions of the institution.

Industry Interaction / Collaboration

The college has signed MOU with a Registered Society named Jan Shikshan Sansthan Ananda Niketan, Bagnan, Howrah to introduce Value-added courses for the students of the college from the session 2018-2019.

Admission of Students

Admission is strictly on the basis of merit. All rules regulation, seat reservation policy of the affiliated University and government are maintained. All information is properly communicated to stake holders through college website and notice board in the college. The college website includes information about fees structure, academic program, subject combinations offered and information regarding teachers, staffs and facilities offered. The admission procedure is by on-line method.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

Planning and Development	Various construction activities took place. Database management software is in use. The broad band with moderately decent speed was the backbone of e-governance.
Administration	Speed of communication improved and administrative instructions were started e-governed during this phase. Administrative structure, Staff details, Departmental information, Curriculum and course details, Shift information, Facilities and AQAR details were carried forward and maintained as a part of Website and e-Governance strategy. The use of e-mail regarding official correspondence is a common practice. The AISHE is submitted through on-line process.
Finance and Accounts	Salary payment system has changed and on-line system HRMS has been introduced. The salary accounts and payments are maintained through on-line method. Data base management software is in practice. The software namely HRMS (Human Management Resource System) was introduced which assures accuracy and timeliness in the generation of Pay Bills, Schedules and other Annexure required for producing Salary Bills of the establishments of Government Departments. The payments are received through on-line only. Campus Expert software is used to collect the fees from the students.
Student Admission and Support	The Admission process of the College runs through on-line method. For keeping and updating of the student's data Campus Expert software is used.
Examination	Examination Important notices and information are uploaded in the College website for the benefit of all the stakeholders. The examination marks for Internal and Tutorial examinations for the CBCS-cum-Semester System are submitted online.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One-day State level Seminar on the New Modalities of NAAC assessment	One-day State level Seminar on the New Modalities of NAAC assessment	10/08/2019	10/08/2019	60	22
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	27/08/2019	09/09/2019	14
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	4	0	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group insurance, Staff Credit Co-Operative Society, Provident Fund.	Group insurance, Staff Credit Co-Operative Society, Staff Welfare Fund, Provident Fund, Festival Advance.	Students' Health Home, Student Aid Fund, Free Studentship, Government Scholarships, Students Endowment Scheme, Award, Prize.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal financial audit as well as external financial audit regularly. Internal audit done by M/s. D Das and Kamaluddin, West Bengal. External audit done by Agarwal Mohit and Co. 5B Deb Lane Kolkata- 700014.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL
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6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> <li>Dengue awareness programme</li> <li>Thalassemia detection camp</li> <li>Blood donation camp</li> <li>One-day State level Seminar on the New Modalities of NAAC assessment .</li> </ul>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<ul style="list-style-type: none"> <li>Organizing Awareness Programmes</li> <li>Organizing Seminars</li> <li>Organizing Educational Tours</li> <li>Green Initiative</li> <li>Augmentation of infrastructural facilities for stakeholders</li> <li>Augmentation of ICT facilities</li> </ul>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One-day State level Seminar on the New Modalities of NAAC assessment	10/08/2019	10/08/2019	10/08/2019	90
2019	Blood donation and Thalassemia detection camp	31/08/2019	31/08/2019	31/08/2019	216
2019	Tree plantation - (green initiative)	31/08/2019	31/08/2019	31/08/2019	216

2019	Career Counselling with collaboration of RICE Education Series	29/11/2019	29/11/2019	29/11/2019	121
2019	Dengue Awareness Programme and Campus cleaning	07/03/2020	07/03/2020	07/03/2020	116
2019	Programme of Bi-Centenary of Vidyasagar	01/10/2019	01/10/2019	01/10/2019	102
2019	Utkarsha Bangla and Cleaning Awareness programme	22/07/2019	22/07/2019	22/07/2019	136
2019	Utkarsha Bangla and Cleanliness Fortnight	29/07/2019	29/07/2019	29/07/2019	72
2019	Awareness Programme Regarding Kanyashree Prakalpa and EVP	20/09/2019	20/09/2019	20/09/2020	186
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Conversion of existing Luminaires to green and efficient LED technology in order to save energy and reduce the carbon footprints.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	8
Physical facilities	Yes	7

Rest Rooms	Yes	8
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#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	01/07/2019	180	Affordable Communication	Concession for Communication (Train/Bus Concession)	173
2020	1	Nil	02/01/2020	180	Affordable Communication	Concession for Communication	173
2019	Nil	1	31/08/2019	1	Blood Donation and Thalassemia detection camp	Health Awareness	216
2020	Nil	1	07/03/2020	1	Dengue Awareness Programme and Campus Cleaning Drive	Health Awareness	116

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	Nil

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil

No file uploaded.

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Maintenance of existing greeneries and plantation of saplings.
- Restriction on using plastic tea-cups.
- Use of water purifying system for drinking water.
- Use of Energy Efficient lamps to save energy.
- Encouraging the habit of using dustbins.
- Restriction on smoking.

#### 7.2 – Best Practices

## 7.2.1 – Describe at least two institutional best practices

**Best Practice # 1 Title of the Practice -Learning Through Experience Objectives of the Practice -** The primary objective is to encourage and educate the students through experiential learning by visiting the places of educational interest under the guidance of the teachers. It has been observed earlier that this endeavour enhances student's interest in his/her courses of study. The practice specially supports the teaching-learning of the first-generation students who occupy a major percentage of the student strength in our college.

**The Context -** The students of this college are coming from rural areas where modernized aspect of imparting education is not in vogue and for this sometimes it becomes difficult for them to fathom out the context of the educational tour or experiential learning. The first-generation learners of the College mostly come from rural households with weaker economic background who rarely get a chance to visit the place of interest that closely relates to their field of study. The most challenging issues are firstly, to design the experiential learning and secondly, to get the appreciation from the guardians without whose support it is not possible to make it a success. **The Practice -** The college authority grants financial assistance to organize the tours, however a token amount of subscription is taken from the students. In general, the class room sessions are only regarded as the prime source of imparting knowledge, but our previous experience suggests that experiential learning creates a deep positive impact on the students and helps to motivate them more towards academic activities. Total 7 departments of the college took part in organizing the program and 216 students and 24 teachers of the college took part in this initiative. **Evidence of Success -** The students are very enthusiastic regarding the tours they feel proud about the experience of the tour and for their academic enrichment. Evidence of success is not a direct quotient to such practices but the teaching faculty has experienced development in the areas of self-expression, group-learning motivation, communication and growing interest in multiple faculties. A service-providing trip away from the ease of regular support and comfort of home has fostered leadership skills, independence, and communication skills and inter-personal bonding among the students. **Problems encountered -** Initially some guardians were hesitant to allow their wards to take part in the program. Teachers communicated with the guardians regarding the positivity of such tours and about the enrichment, their wards would get from the experience. Most of the guardians then understood the importance of such endeavour organized by the departments and allowed their wards to be included in the program. Due to the sudden surge of the pandemic Covid-19 tours of a few departments had been cancelled. **Resources Required -** Resource is a major concern to continue this important endeavour on behalf of the institution. This year mainly the students pursuing Honours discipline have been taken for the excursion. To extend the initiative to all the students of the College a huge budget will be required. As the majority of the students come from poor economic background it will not be appropriate to ask them to contribute a large sum to take part in the initiative. Thus, providing fund to continue and extend the facility to large number of students is a major bottleneck and a serious matter of concern.

**Best Practice # 2 Title of the Practice - Sensitization Through Awareness Generation Objectives of the Practice -** The primary objective is to create awareness regarding some important diseases and to generate social awareness regarding environmental pollution among the students. Along with this main objective to increase the participation of students in understanding various social issues is also a goal. It is important to equip the students with valuable experiences as they can apply the concepts gained on social awareness at the community level. **The Context -** The institution is situated in a rural area. The first-generation learners of the College mostly come from rural households with weaker economic background who rarely get a chance to develop the awareness regarding some

important diseases and social issues due to lack of exposure and facilities. The institution strongly believes that without proper awareness the academic achievement alone cannot make a complete person and a responsible citizen of the society. The Practice - Education is the most powerful instrument of social change. The function of education is the development of power within a person to serve the society and the nation in a better way. Education plays a vital role in generating awareness. The college arranged several awareness programmes in the academic session 2019-2020 for the betterment of the students. • Blood donation and Thalassemia detection camp and awareness programme • Dengue awareness programme and Campus cleaning • Environment awareness and Green initiative: Tree plantation • Utkarsha Bangla and Cleaning Awareness programme • Utkarsha Bangla and Cleanliness Fortnight • Awareness Programme Regarding Kanyashree Prakalpa and EVP (Electronic Verification Programme) Evidence of Success - The students took part to all the Awareness Programmes with very much enthusiasm. They have started applying the valuable experiences and the concepts they gained on social awareness through these programmes at their community level. Problems encountered - There were plans to organize some more Awareness Programmes for the benefit of the students which could not be held due to the outbreak of the pandemic Covid-19. Resources Required - Resource is an important concern to organize these Awareness Programmes as the required funds are provided by the institution. In three cases organizational support for the programmes were given by B.D.O., Bagnan I, Howrah and Jan Shikshaan Sansthan, Ananda Niketan, Bagnan I, Howrah.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://www.bagnancollege.in/AOARlink22/Best\\_Practices\\_2019-2020.pdf](https://www.bagnancollege.in/AOARlink22/Best_Practices_2019-2020.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Bagnan College is situated in a rural area. The distinctiveness of the institution is embedded in its principles of diffusing noble inspiration and culture amongst the neighbouring villagers, specifically to cater for educational interests of the public at large and to promote and encourage advancement of Arts, Science and Commerce education and to empower women and weaker sections by providing quality education through equal opportunities. A large part of the students is coming from lower socio-economic background and a sizeable portion of them are first generation learners. Pursuing higher education is a hard-earned achievement for all of them. To fulfill their expectation and dream, Bagnan College earnestly tries to give the students a healthy academic environment. This institute is distinctively designed to build a support system among first-generation students and other students including minority and other backward communities. Being a co-educational college and located in a rural area, it is a healthy sign that the ratio of female to male students is gradually rising. The College also runs a Morning shift with female students only, mainly to support those students who have need to serve their families by working day-time and could not pursue higher education otherwise. The primary aim of Bagnan College is to produce honest, aware and truly educated citizens of the country who will place the good of the country and society over their personal well-being. Our motto is to produce citizens who are respectful to the tradition and culture of the country, aware of their social relevance and importance, and above all, confident and able to earn their livelihood.

Provide the weblink of the institution

[https://www.bagnancollege.in/AOARlink22/Institutional\\_Distinctiveness\\_2019-2020](https://www.bagnancollege.in/AOARlink22/Institutional_Distinctiveness_2019-2020)

## 8.Future Plans of Actions for Next Academic Year

• To introduce more value-added courses. • To continue with the existing Skill Development and Job oriented Short Term/ Certificate Courses/ Training programmes for the students. • To inaugurate the New Science Building for academic use. • To augment green initiative by introducing Solar power generating system as a partial source of energy requirement of the institution. • To reorganize the laboratories of the Departments of Zoology, Botany and Food Nutrition to the New Science Building. • To continue enrichment of students through experiential learning. • To encourage teaching faculties for research works and for participation in Faculty Development Programmes (FDP). • To extend and enrich the academic environment by organizing Workshops/ Seminars. • To organize Awareness Programmes for the students and other stakeholders. • To continue the refurbishment of infrastructural facilities. • To organize the online classes due to special situation for pandemic Covid 19.